

DRAFT ACCEPTANCE LETTER

April __, 2006

Professor Name

Unit

Box Number

Dear Professor _____:

Thank you for submitting a pre-proposal for consideration for the University's Quality Enhancement Plan (QEP). The QEP Steering Committee received many excellent proposals, including yours – far more than we expected. We are honored to inform you that your pre-proposal has been selected for inclusion in the QEP.

The Steering Committee reviewed and deliberated the QEP pre-proposals in multiple phases over several weeks. First, each Committee member evaluated each proposal based on the criteria for evaluation set out in the call for pre-proposals: the number of students affected, the ability to use the pre-proposal as a model for other departments/programs, how clearly student learning outcomes and the plan for assessing outcomes were described and how this assessment will be utilized for continuous improvement, and feasibility of implementation (including budget and personnel). After that, the Committee looked for commonalities across various pre-proposals – similar approaches, similar concepts, and most importantly similar student learning outcomes. We also took into account budgetary constraints, balance across units, and importance to the University. Our objective during this part of the deliberations was to develop a consistent, comprehensive QEP, and in the process we had to leave out many quality proposals. The good news is that we have developed what we believe to be the best cohesive set of pre-proposals that we hope should generate excitement for promoting *active learning* across the campus. Your proposal, along with the others selected, will serve as models for other departments and programs across campus on how to incorporate *active learning* into the curriculum.

We on the Steering Committee were impressed by the quality innovation that our campus community wants to pursue, and your proposal challenged us to try to match your level of commitment. As you know, the QEP's theme of *active learning* will be a fundamental component of the University's educational efforts

for the next decade. We are proud that you will be at the forefront of creating an environment ripe for the development of *active learning* here at UT Arlington.

In the call for pre-proposals we indicated that the QEP Steering Committee, after identifying those pre-proposals having the most potential for development, would work with the authors of these pre-proposals to refine them to meet the SACS requirements for inclusion in the QEP. Once refined to these standards, the pre-proposals selected would be ensured funding. Therefore, attached herein is the terms of this acceptance, and I ask that you return a signed copy to me to signify your agreement. If you have any questions, feel free to direct them to me. We look forward to working with you to implement your program.

Sincerely,

Dr. Victoria A. Farrar-Myers
QEP Coordinator

Cc: President Spaniolo
Dr. Dana Dunn, Provost and Vice President for Academic Affairs
Dean
Department Chair
Co-authors